



**Education Scrutiny Committee
Young People not in Education, Employment or Training (NEETs) Working
Group**

03 September 2015

**1. YOUNG PEOPLE NOT IN EDUCATION, EMPLOYMENT OR TRAINING
(NEETS) IN OXFORDSHIRE**

The Local Picture *(Please note all statistics below use July 2015 data)*

• **How many young people are NEET in Oxfordshire? (National Curriculum Years 12 – 14)**

No. 602 (total number to track) 3.2% Actual NEET 3.5% Adjusted NEET

Adjusted NEET Comparison: National 5.4%
 SE 5.0%

Statistical neighbours

Cambridgeshire	3.6%
Bath and North East Somerset	3.5%
West Berkshire	6.9%
Hertfordshire	7.1%
Wiltshire	4.4%
Hampshire	4.5%
Gloucestershire	5.8%
Bracknell Forest	10.0%
Buckinghamshire	2.9%
Surrey	1.8%

• **How many young people’s destinations are not known?**

No. 708 3.8% Not Known

Year 12 – 1.2%

Year 13 – 3.5%

Year 14 – 6.9%

Not Known Comparison: National 13.2%
 SE 16.4%

Year 12 – National 8.6% SE 13.2%

Year 13 – National 14.5% SE 16.1%

Year 14 – National 16.5% SE 19.9%

Statistical neighbours

Cambridgeshire	1.9%
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Bath and North East Somerset	7.3%
West Berkshire	67.3%
Hertfordshire	42.3%
Wiltshire	8.1%
Hampshire	14.6%
Gloucestershire	16.4%
Bracknell Forest	66.0%
Buckinghamshire	2.2%
Surrey	5.6%

- **How old are the NEET young people?**

16 – 84	Year 12 – 133
17 – 181	Year 13 – 223
18 – 241	Year 14 – 246
19 – 96	

Adjusted NEET

Year 12 – 2.2%
Year 13 – 3.7%
Year 14 – 4.7%

Adjusted NEET Comparison:

Year 12 – National 3.5%	SE 2.9%
Year 13 – National 5.2%	SE 4.7%
Year 14 – National 7.5%	SE 7.5%

- **How long have these young people been NEET?**

Less than 3 months	– 119
3-6 months	– 177
6-12 months	– 170
12 months +	-- 136

- **Where do these NEET young people live?**

Oxford	– 166
West Oxfordshire	– 79
Cherwell	– 197
VofWH	– 71
South Oxfordshire	– 89

- **What is the level of qualification held by these NEET young people?**

Below Lev 1	– 241
Lev 1	– 145
Lev 2	– 90
Above Lev 2	– 5
Unknown	– 121

- **How many belong to vulnerable groups?**

LAC/LC	– 30
Young Carers	– 42

YOS	– 12
Homelessness	– 37
LDD	– 214
Teenage parents	– 104
Pregnant	– 27

2. COUNCIL'S RESPONSIBILITIES

The Local Authority has a number of statutory duties linked to NEETs:

- i) Section 68, Education and Skills Act 2008 “Local authorities are required to secure sufficient suitable education and training provision for all young people aged 16-18 (inclusive) and those aged 20-24 with a learning difficulty in their area (under sections 15ZA and 18A of the Education Act 1996 (as inserted by the ASCL Act 2009)) and to make available to young people age 19 and below support that will encourage, enable or assist them to participate in education or training”
- ii) The Education and Skills Act 2008 “further requires local authorities to promote the effective participation of all 16 and 17 year old residents in learning and to make arrangements to identify young people resident in the authority who are not participating”.
- iii) The Education Act 2011 “Local Authorities will retain their duty to encourage, enable or assist young people’s participation in education or training. They will be required to assist the most vulnerable young people and those at risk of disengaging with education or work”
- iv) The Education Act 2011 “requires schools to secure access to independent careers guidance for pupils in years 8 - 13 **and provide relevant information about pupils to local authority support services.** New statutory guidance “Careers guidance and Inspiration in schools” and non-statutory departmental guidance for governing bodies, school leaders and school staff (April 2014) produced to support the duty. The new duty broadens school responsibilities including requiring a school to:
 - ♦ have a careers strategy;
 - ♦ be aware of the need for young people to achieve grade C or better in English and Maths;
 - ♦ work in partnership with employers;
 - ♦ ensure effective linkage to STEM (science, technology, engineering and maths) subjects;
 - ♦ develop entrepreneurial skills and linkage to out of school opportunities to help deliver career aspirations”
- v) Education Act 2011 “to enable authorities to fulfil these duties, they will continue to track **all** young people’s participation through the Client Caseload Information System (CCIS) in order to identify those who are at risk of not participating post 16, or are in need of targeted support. Schools should work with local authorities to support them in recording young people’s post 16 plans and the offers they receive along with the current circumstances and activities”

- vi) Statutory guidance 'Careers guidance and inspiration in schools' April 2014
"Schools should work with local authorities to identify those at risk of not participation post 16. Local authorities should have arrangements in place to ensure that 16 and 17 year olds have post 16 plans and received an offer of a suitable place in post 16 education or training under the 'September Guarantee' and that they are assisted to take up the place"
- vii) RPA Statutory Guidance on the participation of young people in education, employment or training (March 2013) "local authorities are expected to lead the September Guarantee process which underpins the delivery of this duty"
- viii) Education and Skills Act 2008 – "Schools should work in partnership with local authorities to ensure they know what services are available and how young people can be referred for support. All educational establishments have a duty to notify local authorities whenever a 16 or 17 year old leaves education or training before completion. It is for schools and LAs to agree local arrangements for ensuring this duty is met"
- ix) Statutory guidance 'Careers guidance and inspiration in schools' April 2014
"Local Authorities also track young peoples' progress after they leave school and schools may want to ask their local authority to share this information with them"
- x) (Section 27 of the Children and Families Act 2014). "Local authorities **must** carry out their functions with a view to identifying all the children and young people in their area who have or may have SEN or have or may have a disability (Section 22 of the Children and Families Act 2014). Local authorities **must** keep their educational and training provision and social care provision for children and young people with SEN or disabilities under review"
- xi) NCCIS guidance (DfE 2015/16 "CCIS is essentially a local database that provides local authorities (LAs) with the information they need to support young people to engage in education and training; to identify those who are not participating and to plan services that meet young people's needs. It also enables LAs to provide management information to DfE through NCCIS. Information recorded on NCCIS is used to:
 - monitor the extent to which young people are meeting the duty to participate in education or training. This requires pupils who reached the compulsory school leaving age in summer 2014 and beyond to continue in full time education or training, and apprenticeship, or full time employment combined with part time study until at least their 18th birthday
 - produce local authority monthly tables, which are available on the NCCIS portal, for services to compare and benchmark their performance against others
 - produce public tables that are available on GOV.UK:
 - proportion of 16- and 17-year-olds in education and training;
 - NEET data by local authority; and
 - the September Guarantee

- combine with other administrative data to help DfE produce statistical first releases (SFR) such as the KS4 and KS5 destination measures and the NEET Quarterly Brief
 - evaluate policies such as the Youth Contract and traineeships”
- xii) RPA Statutory Guidance on the participation of young people in education, employment or training (March 2013) “In order to discharge this duty, local authorities must collect information to identify young people who are not participating, or who are at risk of not doing so, to target their resources on those who need them most. The information collected must be in the format specified in the Client Caseload Information System (CCIS) Management Information requirement. To meet this requirement, local authorities will need to have arrangements in place to confirm young people’s current activity at regular intervals. This may be through exchange of information with current education and training providers and others services as well as direct contact with young people”
- xiii) RPA Statutory Guidance on the participation of young people in education, employment or training (March 2013) “ Local authorities will be expected to continue to work with schools to identify those who are in need of targeted support or who are at risk of not participating post 16. They will need to agree how these young people can be referred for intensive support, drawn from the range of education and training support services available locally. Tools such as NEET indicators may support this”.
- xiv) RPA Statutory Guidance on the participation of young people in education, employment or training (March 2013) “16 – 17 year olds are, in certain circumstances, eligible to claim Job Seeker’s Allowance (JSA), Income Support (IS) or Employment Support Allowance (ESA). Whilst decisions about payment or benefit will be made by the Jobcentre Plus, any under 18 wishing to make a claim must first register with the local authority as a condition of entitlement. Local Authorities must follow the processes set out in the ‘Benefits Liaison Guidance’ issued by DWP to ensure that benefit regulations are adhered to”.

3. THE SYSTEM USED FOR UPDATING CHILDREN LEAVING EDUCATION

A number of related processes are used to ensure accurate information is received and input onto the CCIS system.

- a) Each year information of all young people in Year 8 is uploaded onto the CCIS database
- b) We are currently working with ICT to get a refresher of this information for Year 11
- c) Each year in March/ April/May schools provide a list of all the ‘intended destinations’ of young people in year 11. Through June to August, schools and colleges provide a list of all young people offered places
- d) In Sept/Oct schools provide a list of the actual destinations and colleges provide a list of all young people who have started a course
- e) Other Learning providers provide information about all young people in their provision
- f) Schools data team provide information about the GCSE and A level results

- g) Schools, colleges and learning providers inform LA when a young person leaves
- h) SEN colleagues provide information about young people with Education and Health Care Plans and support high need LDD young people
- i) Virtual school/Social Care data provides monthly information about LAC/CL
- j) YJS provides data about young people in Youth Justice
- k) Health provides data monthly on births to teenage parents
- l) Social Care provides information on Young Carers
- m) Early Intervention through Hubs and central Youth, Engagement and Opportunities team follow up and support young people with no intended destinations, young people with no actual destinations, those who have stated they want a destination, NEET young people and those young people who have moved to EET to check they are still in EET

4. SUPPORT FOR NEET YOUNG PEOPLE

Early Intervention – provides a range of support for NEET young people:

- www.Oxme.info – website containing opportunities information – Jobs, apprenticeships, traineeships, learning. This includes sending young people weekly ‘hot jobs’ information and workers current jobs/learning information. Links also to facebook and twitter
- Webchat and helplines - access every day to an on,ine helpline for young people to ask questions and receive immediate answers to a range of issues/problems
- Job Clubs, Drop Ins and Activities – access to regular activity
- Face to face appointments - individual appointments for specific support
- Outreach to NEET young people – contact from Hubs to every NEET young person every 45 days
- Specialist NEET Support – targeted at young people in vulnerable groups, working close with YJS, SEND, Virtual School. Young Carers, Family Nurse partnership. One to one support provided by specialists
- Direct contact with young people who have indicated they intend to do an apprenticeship (City Deal funded)
- Support for schools and colleges – to provide quality Careers Education, Information, Advice and Guidance (CEIAG).
- Provision of annual Risk of NEET Indicator (RONI) information highlighting young people most at risk of becoming NEET so support can be put in place by the school
- Data Sharing
- ESIF projects to be tendered through Big Lottery (Autumn 15) a) to support transition from school for those most likely to become NEET and b) provide engagement programmes for young people NEET for six months or more

(See detail in Statement of Service for EI – attached as annex)

Economy and Skills – provides a range of structures that support young people, working closely with the Skills Board and Oxfordshire Local Enterprise Partnership (OxLEP).

- Prepares information about the local labour market, producing an biannual publication supporting schools and others to link learning with jobs available locally both now and predicted for the future.

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- Links with developers for major construction projects to create Employment and Skills Plans (ESPs) aimed at securing opportunities and employment for young people both during construction and end- user phase (e.g. Westgate shopping centre)
- As part of Oxfordshire's city deal 'Oxfordshire Apprenticeships' (OA) works with employers with an aim to increase the number of apprenticeships available for young people by supporting them to take on apprentices. OA also works with schools to promote apprenticeships to young people as an option post 16 or post A levels and can provide one to one support to young people struggling to secure an apprenticeship.
- Provides 'Oxfordshire Work Experience' – a service paid for by schools to support schools/colleges with work experience for students.
- Manages 'Opportunities to Inspire' (O2i) linking schools and employers to enhance the CEIAG offer in schools.
- Maintains relationships with post 16 providers to influence learning provision to ensure sufficiency of places, including identifying any gaps and seeking to fill these.

Contact officer: Ruth Ashwell, Service Manager Youth Engagement & Opportunities, Tel: 01865 810649, Email: Ruth.Ashwell@Oxfordshire.gov.uk

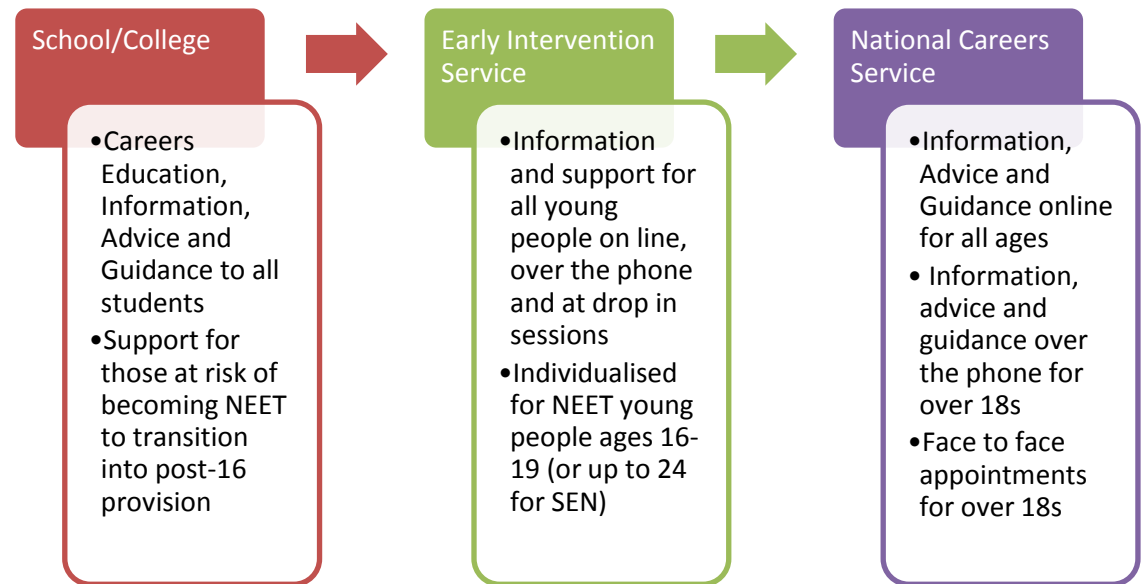
Early Intervention Service Statement of Service: INFORMATION AND SUPPORT FOR YOUNG PEOPLE TO PARTICIPATE IN LEARNING AND EMPLOYMENT

<p>www.oxme.info</p>	<ul style="list-style-type: none"> •Online information for all young people in Oxfordshire. Including; opportunity search function; online registration for additional services. •Online registration triggering support through weekly jobs/learning bulletins •Information about postive activites happening locally.
<p>Webchat & Helpline</p>	<ul style="list-style-type: none"> •Webchat on www.oxme.info and Opportunities Team helpline (01865 328460) available during office hours to provide information about opportunities and support available..
<p>Job Clubs, Drop-ins and Activities</p>	<ul style="list-style-type: none"> •Sessions run at the Early Intervention Service Hubs across Oxfordshire offering face to face information and support (some weekly, some as one -off events). Accesss to computers for job seeking, signposting and researching careers and learning as well as referralto support to tackle barriers to participation
<p>Face to Face Appointments</p>	<ul style="list-style-type: none"> •One to one Information and advice sessions can be booked in advance by contacting the local Early Intervention Hub's by phone or email.
<p>Outreach to NEET* Young People</p>	<ul style="list-style-type: none"> •Follow up 16-19 year olds who are recorded as NEET are contacted every 45 days and offered support into learning or work. This may also include general support on barriers facing young people trying to get into work or learning •Young people becoming NEET are sent an infomation pack explaining the support available
<p>Specialist Support for Vulnerable NEET* 16-19** year olds</p>	<ul style="list-style-type: none"> •Information, Advice and Guidance and 1:1 support to access work and learning for young people who are; young parents, young carers, involved with YOS, Looked After or Leaving Care, in housing need or have a statement of Learning Disability or an Education Health and Care Plan.
<p>Support for Schools and Colleges</p>	<ul style="list-style-type: none"> •Support for schools and colleges to implement best practice in careers education and guidance through networking events, regular communications and sharing information about post-16 learning and employment opportunities. •Identification of students at risk of becoming NEET and support for students at risk to remain in learning •Provide destination data to schools to help them improve their Careers Education and Guidance

Accessing Information and Support

While you are at school or college, the school/college has a duty to provide you with Careers Education, Information, Advice and Guidance (IAG) and to support you to find a suitable learning placement or job after you leave. The County Council has a duty to ensure there are enough suitable learning places available for all young people in Oxfordshire and that young people are encouraged to participate in learning. The County Council also has a responsibility to provide information and support for young people who have left school/college and to 'track' young people up to age 19 to ensure support is provided if work, school, college, or other learning placement breaks down and to support young people back into work and/or learning.

The statutory duties around IAG that each organisation is responsible for are outlined in the Education and Skills Act 2008 and in statutory guidance produced by the Department for Education, including ['Careers guidance and inspiration in schools'](#) and ['Participation of young people: education, employment and training'](#).



About the Early Intervention Service

Early Intervention Service offers support to children, young people and families through a range of programmes including 1 to1 support, targeted and open access groups. The hubs provide intensive support where needed, to children, young people and families with complex needs. The aim is to support children and young people to reach their full potential and improve their life chances by providing accessible services that target the most vulnerable and support those needing direction.

We provide information, advice and support for young people who are not in learning or employment across Oxfordshire in a number of ways:

1. Online and over the phone

All young people can access the online information we provide at any time. There is a huge amount of information on www.oxme.info about education and work opportunities, CV and interview help and job seeking tips. The website site contains information for specific groups of young people – such as those with disabilities, looked after children or young parents. All young people in Oxfordshire can

use the webchat, phone line and email support available from the Youth Engagement and Opportunities Team during office hours or leave a message out of hours.

You can register online to receive our weekly 'Hot Jobs' bulletin by email and let us know what you are hoping to do next at www.oxme.info/register. The website also provides a range of other information to support young people with issues such as housing, substance misuse, sexual health providing useful information and contact details. In addition the site hosts www.activitiesoxfordshire.info, this site provides information about the range of activities that can be accessed in young people's leisure time.

2. Make an Appointment at one of our Hubs

Early Intervention Service Hubs all have a worker who is responsible for Youth Employment and Participation and can arrange to speak to young people on a 1-to-1 basis. To make an appointment, call or email your local Hub and ask for an appointment to talk about employment and training. The hub will decide based on your personal situation which worker is best placed to help you – either someone from the Hub, or one of our Specialist NEET Workers. Details for all Hubs can be found on www.oxme.info/hubs or see below. Support could be a one off meeting or it could mean you work with one of our team for a few months while you decide what you want to do and help you plan how to achieve your goals.

3. Drop in to a Job Club

The Early Intervention Service run job clubs and drop-in sessions for young people who are looking for work or training. These happen at the Hubs or other centres around the county (such as libraries and community centres). Dates, venues and times are listed at www.oxme.info/jobclubs or you can contact the local hub by phone to ask when the next job club is happening. Young people do not need an appointment to attend these sessions, please just come along on the day. Some of our Job Clubs run short employability courses and life skills workshops.

What the Early Intervention Service provides:

- Online Information and tools that young people can use from home, school or another setting to support job seeking and access to learning
- Information about opportunities and job seeking over the phone and web chat for young people aged 13 to 19 (and up to 24 if they have a statemented Learning Disability or an Education Health and Care plan).
- Information and action planning sessions with a Hub worker for young people who are not at schools or college
- Specialist NEET Support service or allocated Hub worker for on-going support into employment and/or training or learning
- Referral and signposting to other Information, Advice and Guidance and related services (e.g. National Careers Service, Youth Contract, Phase2)
- Support for schools to identify young people who are at risk of becoming NEET or not participating in learning after they leave school and joint working to plan for transition

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- Phone or face to face contact with NEET young people every 45 days providing support for young people to get into work and/or learning and encourage them to access the help available
- Phone/email/letter contact with young people whose education/employment status is not recorded to ensure they are in a suitable opportunity and to encourage them to access our services if required

What the Early Intervention Service does not provide:

- Schools and colleges have a duty to provide Careers Education, Information, Advice and Guidance (CEIAG) for all their students. Therefore, the Early Intervention Service cannot provide CEIAG to young people who are still in mainstream education.
- The Early Intervention Service cannot support young people living outside of Oxfordshire. When a young person leaves an Oxfordshire school or college they need to contact the local authority in which they live for support.

Equal Opportunities

The Early Intervention Service welcomes enquiries from all young people and adults regardless of age, ethnic origin, disability, gender, marital status, sexual orientation, background or religion. We are committed to the aim of offering equality of opportunity to all and can provide information about support for all young people to access work or learning, whatever your situation and aspirations are.

Feedback, Comments and Complaints

If you have a comment or complaint about the www.oxme.info website, or need to request a change or correction, you can contact oxme@oxfordshire.gov.uk directly with your complaint or request. We are always happy to hear from readers and welcome the opportunity to improve our website, phone support and web chat.

If you have a complaint about the Early Intervention Service or support you have received, please have a look at the ['Something Not Right Poster'](#) to see how you can make a complaint and who to make it to.

Data Protection

Oxfordshire County Council complies with the requirements of the Data Protection Act 1998.

We store information about all young people in Oxford and what they are doing in terms of education, training or employment. This information is reported to the Department of Education on a monthly basis.

In some instances we may share your contact details with learning providers, but only when we believe this will help aid your progression into learning or employment. If you would like to 'opt out' you can tell us not to share your information with external partners by contacting the Youth, Engagement and Opportunities team.

Getting in Touch

Contact details for the Youth, Engagement and Opportunities Team:

Tel: 01865 328460 / 328908
Email: opportunities@oxfordshire.gov.uk
Webchat: Via www.oxme.info
Facebook: www.facebook.com/opportunitiesoxfordshire
Twitter: @oxcentric
Post: Youth, Engagement & Opportunities Team
Early Intervention Service
Oxfordshire County Council
3rd Floor, County Hall
New Road
Oxford OX1 1ND



Contact details for all of the Early Intervention Hubs:

Abingdon: The Net, Stratton Way, Abingdon, OX14 3RG,
ElAbingdon@oxfordshire.gov.uk, 0845 6029279

Banbury: Banbury Youth Centre, Hilton Road, Banbury, OX16 0EJ,
ElBanbury@oxfordshire.gov.uk, 0845 6029288

Bicester & Kidlington: Courtyard Youth Arts Centre, Launton Road, Bicester, OX26 6DJ, ElBicester@oxfordshire.gov.uk, 0845 6029298

Didcot: The Vibe Youth Centre, Park Road, Didcot, OX11 8QX,
ElDidcot@oxfordshire.gov.uk, 0845 6029299

East Oxford: Union Street Centre for Young People, Union Street, OX4 1JP,
ElEastOxford@oxfordshire.gov.uk, 0845 6029315

Littlemore: Oxford Academy Campus, Sandy Lane West, Littlemore, Oxford, OX4 6JY, ElLittlemore@oxfordshire.gov.uk, 0845 6416424

Witney: Witney Youth Centre, Witan Way, Witney, OX28 4YA
ElWitney@oxfordshire.gov.uk, 0845 6029284